



WV Writers Conference

June 9-11, 2023

Meals & Lodging Registration Form

No reservations will be accepted over the telephone ~ Must send form.

Forms must be mailed in via US Postal Service and cannot be postmarked before March 15, 2023.

Any form postmarked before that date will be held for one week before being opened; no reservations will be accepted via phone, UPS, FedEx, fax, or email.

Name: _____ Telephone number: _____

Address: _____ City: _____ State: _____ Zip Code _____

E-mail address _____ Arrival Date _____ Departure Date _____

IF ROOMMATE DOES NOT SHOW YOU ARE RESPONSIBLE FOR THE TOTAL COST OF YOUR ROOM. IF YOU DO NOT CANCEL 24 HOURS IN ADVANCE YOUR FIRST NIGHT'S LODGING AND MEALS ORDERED FOR THE FIRST TWO DAYS WILL BE COLLECTED.

Cedar Lakes is not responsible for assigning roommates in private rooms.

Description of lodging can be found on our website at www.cedarlakes.com

Prices below include tax.

Holt Lodge: (no refunds will be issued for early departure for this lodge)

Rooms are \$94.34/night regardless of if there are one or two people in the room. If there are two, then we split the cost. If there are more than two – we add \$5.30 for each additional person. A \$5.30 amenity fee is applied to each room. If there is more than one person, the fee will be split. Rooms will be assigned on a first come ~ first serve basis!!

_____ Private _____ Double ~ Roommate name _____

Mountaineer or Main Lodge (circle one if you have a preference)

Rooms are \$86.92/night regardless of if there are one or two people in the room. If there are two, then we split the cost. If there are more than two – we add \$5.30 for each additional person. A \$5.30 amenity fee is applied to each room. If there is more than one person, the fee will be split. Rooms will be assigned on a first come ~ first serve basis!!

_____ Private _____ Double ~ Roommate name _____

Cedars Lodge, or Lakes Lodge (circle one if you have a preference)

Rooms are \$79.50/night regardless of if there are one or two people in the room. If there are two, then we split the cost. Rooms will be assigned on a first come ~ first serve basis!!

_____ Private _____ Double ~ Roommate name _____

Dormitory room: Each room has 10 beds. Need to bring sheets, pillowcases, blankets, towels, wash cloths and soap. \$19.08 per person per night. If you do not list roommates, you will be placed in a room with others. _____

Meals: Please mark each meal you will be having Meal selections need to be made prior to arrival-

No meal changes will be made on the day of arrival. A menu will be provided 7 days prior to arrival for any changes to be made.

| Meals & Prices | Friday | Saturday | Sunday | List Dietary Needs |
|---|--------|--|--------|--------------------|
| Breakfast ~ \$ 7.95 | | | | |
| Lunch ~ \$ 9.01 | | | | |
| Dinner ~ \$ 10.60 | | | n/a | |
| Banquet ~ \$17.49 – <u>Saturday ONLY</u> | n/a | Circle One Entrée – Turkey & dressing Baked Steak Vegetarian Lasagna | n/a | |

Payment for the first night's lodging must be received with registration. If Cedar Lakes does not receive payment information within TWO days of receiving the registration form, we will not hold the reservation. If listing more than one person on this form, please indicate who you are paying for. If no one is noted, the card on this form will be charged for ALL persons listed. Full payment must be received by June 1, 2023, or your reservation will be canceled. By submitting this form, you give Cedar Lakes permission to charge your credit card for the full remaining balance unless other arrangements are made. Cedar Lakes accepts Visa, Mastercard, and Discover. We do not accept checks. Please notify Cedar Lakes of cancellations 24-hours in advance; all payments are forfeited if you cancel on day of arrival.

Card Number: _____ Exp. Date _____ Sec.Code _____

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